

<b>Pangbourne Contracting Services Limited</b>	Environmental Policy	
Health & Safety	Document no	PCSL/011
	Revision no	0.0

## **Pangbourne Contracting — Services Limited —**

### Environmental Policy

Pangbourne Contracting Services Limited recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

#### **Responsibility**

Adam Moss, General Manager, is responsible for ensuring that this environmental policy is implemented, however, all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

#### **Policy aims**

We endeavor to:

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness.

#### **Paper**

We will:

- Minimise the use of paper in the office.
- Reuse and recycle all paper where possible.

#### **Energy and water**

We will seek to:

- Reduce the amount of energy used as much as possible.
- Switch off lights and electrical equipment when not in use.
- Adjust heating with energy consumption in mind.
- Take energy consumption and efficiency of new products into account when purchasing them.

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### **Office supplies**

We will:

- Evaluate if the need can be met in another way.
- Evaluate if renting or sharing is an option before purchasing equipment.
- Reuse and recycle everything we are able to.

### **Transportation**

We will:

- Reduce the need to travel, restricting to necessary trips only.
- Promote the use of travel alternatives such as e-mail or video/phone conferencing.
- Favour 'green' vehicles and maintain them rigorously to ensure ongoing efficiency.

### **Maintenance and cleaning**

We will:

- Use materials in any office refurbishment that are as environmentally friendly as possible.
- Only use licensed and appropriate organisations to dispose of waste.

### **Construction Activities and materials**

We will:

- Use sustainably sourced materials
- Recycle waste products where possible
- Where possible, use local merchants to reduce travel

### **Monitoring and improvement**

We will:

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Review this policy and any related business issues at weekly management meetings.

### **Culture**

We will:

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- Update this policy at least once annually in consultation with staff and other stakeholders where necessary.
- Involve staff in the implementation of this policy, for greater commitment and improved performance.
- Use local labour and materials where available to reduce CO2 and help the community.

Signed: *T. Collins*

Position: Director

Date: 07/10/2023